

# MINUTES OF THE ALFREDTON SCHOOL BOARD OF TRUSTEES HELD 6.30pm 11<sup>th</sup> of APRIL AT ALFREDTON SCHOOL

## Present:

Anita Phillips, Charlotte Lawrence, Robert Thorneycroft, Marama Papworth,  
Martin Evans, Russell Smith

**Apologies:** Johanna McKenzie

**Absent:** Nil

## MINUTES OF THE PREVIOUS MEETING:

**MOTION:** That the minutes of the previous meeting held 14th of March are accepted as read

**MOTION:** That the minutes accepted as read are a true and accurate record

Moved: Robert/ Seconded: Marama

## MATTER ARISING FROM PREVIOUS MINUTES:

- Tararua Builders have now been given the work to rectify the field and areas around the classroom
- Rob has purchased the water ball cock and is going to install this over the holidays. It was also suggested that the tank is drained and cleaned and an elbow placed on the exit pipe – Rob will lead this.
- Anita to discuss with Watermart what filters we are using – are they reuseable or one off use.
- Rob & Martin will be cutting down the doors in the school house – the carpet has been installed and it is done well.
- The keys have all been changed over
- It cost approximately \$60 to complete 20% of the court area with acid. We will reassess once we have seen the results of this one section – could be completed as part of a working bee

## CORRESPONDENCE:

### INWARDS

27/3/17	MOE	Education Gazette Vol 96 Number 5
30/3/17	New Zealand Police	Cost Recovery for Police Vets to begin from 1 July this year.
30/3/17	Bush Principals COL	Information about current position
10/4/17	School Support	Financial Management Statements
10/4/17	MOE	Tukutuku Korero Vol 96 Number 6
10/4/17	NZSTA	STAnews Issue 271

## STRATEGIC MATTERS:

### MATHEMATICS CURRICULUM

The report was tabled and discussed. The Board feel positively about what has been suggested and are pleased with the progress we continue to make in this area.

### INITIATIVES REPORT

The report was tabled and discussed. Russ acknowledged the leadership aspects shown in the report from our middle managers and would like this passed on to staff.

## FINANCE REPORT

### March Payments

**MOTION:** The Board ratify the payments made in March 2017 and accept the financial reports as a true and accurate record.

Moved: Anita / Seconded: Marama

### School House Account

It was discussed the need to account for and manage rent and payments relating to the school house separately from school accounts. This information was provided by School Support. The Board authorise the principal to instruct School Support to open another School Support Managed bank account for our school house rental and payments – the school house reserves left from the carpet will also be transferred into this.

Moved: Anita / Seconded: Russell

### School House Reserves

It was confirmed that the cost of the carpets would be taken from the school house reserves – Anita to instruct school support to take this money from this reserve account.

Moved: Marama / Seconded: Russell

## HEALTH & SAFETY REPORT

Refer to Principals report and Health and Safety Report

### Bus Radios

The bus drivers had raised radios at the last Health and Safety meetings. These have been priced and will cost just under \$7,000. Anita & Charlotte both support the bus drivers in their request for these pieces of additional safety equipment in the vehicles.

The board would like to confirm the ongoing costs and any likely variance as well as the capability to log into other channels including analogue. A vote should take place via email outside of the meeting once this information has been received.

## PROPERTY REPORT

Refer to Principals report.

### Property Committee

With the upcoming 10YP and 5YP due the Board have set up a property committee who have been delegated authority by the Board to make decisions in relation to the 10YP, 5YP and who we will use to prepare these.

Anita Phillips, Robert Thorneycroft and Marama Papworth will form this committee and have been delegated full authority as outlined above to act on behalf of the board in matters relating to property up until the 30<sup>th</sup> of July 2017 at which point the committee will dissolve and the entire board will again absorb this responsibility.

All in favour

## PRINCIPALS REPORT

Anita presented her report. Physical Education PLD that Ginny organised for all staff was also verbally added to the report.

### MOTION:

The principals report is read and accepted by the Board of Trustees

Moved: Anita / Seconded: Martin

## GENERAL BUSINESS

A request was made by staff an authorised overspend of the 2017 budget of up to \$8,500 to employ a teacher aide for 4 days per week, 3 hours per day. The benefits of this in relation to student learning was discussed and the board were assured that the teachers would be released from whole class to work with the students who needed the support rather than the teacher aide working with these students.

### MOTION

The board agree to the overspend and authorise the principal to advertise the position.

