

MINUTES OF THE ALFREDTON SCHOOL BOARD OF TRUSTEES HELD 6.30pm 20th SEPTEMBER AT ALFREDTON SCHOOL

Present:

Anita Phillips, Charlotte Lawrence, Russell Smith, Robert Thorneycroft, Marama Papworth, Johanna McKenzie, Martin Evans

Apologies: Nil

Absent: Nil

MINUTES OF THE PREVIOUS MEETING:

MOTION: That the minutes of the previous meeting held 9th August are accepted as read

MOTION: That the minutes accepted as read are a true and accurate record.

Moved: Robert /Seconded: Anita

MATTER ARISING FROM PREVIOUS MINUTES:

NIL

Police vetting begun.

Maori Consult done.

House trees week one Term 4.

Smoke alarms arrived –Anita to f/u whether installed.

Letter of thanks to Becks and Liz sent for swimming and running.

Criteria for all awards/cups at End of year will be available for all to view on website.

Awaiting for Ministry approval to lease school paddock to Don for \$250/annum. 30th June for 2 years

Native tree planting successful day.

CORRESPONDENCE:

INWARDS

Alfredton School Board of Trustees Correspondence



Board of Trustees Meeting September 2016

Date Received	From	Content
22/8/16	MOE	Education Gazette Vol 95 Number 15
29/8/16	NZSTA	STA news July 2016 Issue 265
5/9/16	MOE	Education Gazette Vol 95 Number 16
19/09/16	MOE	Education Gazette Vol 95 Number 17

Additional Inwards: Persuasive writing from Moon room. Response to be sent from BOT, appreciate student voice. Johanna to do.

STRATEGIC MATTERS:

END OF YEAR PREPARATION

- Add Junior & Senior Academic Excellence Awards, Science & Technology and a Cultural Award – Warren and Everlyn to have input to choice for this award. BOT to fund from existing budget for end of year. To make a total of 10 trophies. Budget to spend up to \$300.
- Leavers' hoodie. With emblem printed on front and year and names of leaving kids. All within budget. Leavers will get a Pen, Hoodie and Trip.
- Market day prior to end of year evening.
- Approach ASCA about books for kid's presents from Santa, BOT, parents and ASCA to contribute.

Leaving gift for Jenny Heathcote & Scott Kennedy, (Strada movie meal deal voucher for two.) And also Lisa Clay a get well soon \$50 petrol vouchers and card. Jo to do, Anita to get petrol vouchers.

CLEANER:

Advertising has come up with no response, Anita to approach ASCA to cover a few days next term. Readvertise in the newsletter again and then local paper and Trademe.

NAG 4

BOT have added point 2 to Nag 4.

BOT have changed point 4 of Travel in Sensitive Expenditure.

BOT have added Equipment Replacement plan to the Programmes and Supporting Documents in the Summary.

Moved: Russell / Seconded: Marama

CHARTER GOALS AND AIMS

Discussed the charters goals and aims. We are meeting many goals.

BOARD PORTFOLIOS AND JOB DESCRIPTIONS

Discussed: No questions or queries

INITIATIVES REPORT

Principal's report read

Blessing and opening of new classroom to be done on first day of term one 2017.

Warren Chase has ID students that would benefit from more in depth Te Reo lessons, for an extra half an hour a week. Chases will need to create a plan for this extension and BOT will require feedback on children's progress. Trial for next term, there will be an extra cost, \$200 total per week.

ALiM report to be discussed at next meeting.

COL membership to be discussed following Anita's next COL meeting.

FINANCE

ASCA WISHLIST CONFIRMATION

1. Swimming lessons with Liz beginning half way term 4 2016 and term 1 2017. Total cost: \$3750.
2. Paying extra \$500 for camp.
3. Painting the Swimming pool surround and painting concrete i.e. hopscotch.
4. Ipads x 9 \$3150
5. Maintenance for native planting - \$1000 towards gardener's wages.
6. One off events as they occur such as puppet shows, orchestra performances.
7. Kapa Haka uniforms
8. Playground upgrade (This not a BOT priority but we are supportive of ASCA pursuing any available funding.)

Continual priority is Library Books \$500 per year. BOT contributes \$3000-\$4000 per year.

New classroom has decks front and back so sandpit area cover is now not a priority.

Continuation of planting for next year as already agreed.

August Payments

MOTION: All payments for August 2016 were ratified by the Board of Trustees.

Moved: Anita / Seconded: Martin

HEALTH & SAFETY

See principals report

People safe has been cancelled, see principals report.

PROPERTY

Maintenance of planted trees and long grass where the septic tank is to go. Leave long grass until after septic tank installation.

PRINCIPALS REPORT

MOTION:

The principals report was read and accepted by the Board of Trustees

Moved: Anita/ Seconded: Marama

GENERAL BUSINESS

BUS PROGRESS DISCUSSION AND PLANNING

At this stage our funding will be minimally affected in the next few years.

