

MINUTES OF THE ALFREDTON SCHOOL BOARD OF TRUSTEES HELD 6.30pm 25th of OCTOBER AT ALFREDTON SCHOOL

Present:

Anita Phillips, Charlotte Lawrence, Russell Smith, Robert Thorneycroft, Marama Papworth, Johanna McKenzie, Martin Evans.

Apologies: Nil

Absent: Nil

MINUTES OF THE PREVIOUS MEETING:

MOTION: That the minutes of the previous meeting held 20th of September are accepted as read

MOTION: That the minutes accepted as read are a true and accurate record

Moved: Russell/ Seconded: Anita

MATTER ARISING FROM PREVIOUS MINUTES:

Smoke alarms not up yet...follow up with Neal

Awaiting result from MOE on the lease of the land

Leavers Hoodie Sweatshirts have been ordered

ASCA keen to do books for the end of year gifts and the process with be simplified to speed things up

Leaving gifts purchased and sent

Thank-you from Lisa for the petrol vouchers, she very much appreciates the support


ASCA Wish list – there was no quorum at the ASCA meeting so email voting will take place.

In the interim, a discussion around the wishlist points

- could look at maybe 10-12 kapahaka uniforms to start with
- Allocate playground as a future fundraiser
- Maintenance for native planting will be split into heavier work, with Tony Heathcote kindly offering to do the spraying and the plant knowledge and education aspect, with Sue McKenzie to be offered the extra hours. All voted to fund \$500 to cover the hours for this position (approx 2 hours per month). Robert to thank Tony for his kind offer. Sue will take the lead and Tony can liaise with her with the spraying etc. Principal Initiative report to provide information on how this project pans out. Robert has sprayed for pest control and will be monitored by the students from now.
- Pool is ready to go, BOT will fund this if ASCA do not agree to this
- Camp, difference will be covered by BOT in the interim.

CORRESPONDENCE:

INWARDS

<h2 style="margin: 0;">Alfredton School Board of Trustees</h2> <h3 style="margin: 0;">Correspondence</h3> 		
Board of Trustees Meeting October 2016		
Date Received	From	Content
28/09/2016	NZSTA	STAnews August 2016 Issue 266
10/10/2016	NZSTA	STAnews August 2016 Issue 267
10/10/2016	MOE	Tukutuku Korero Vol 95 Number 18
25/10/16	MOE	Education Gazette Volume 95 Number 19

ADDITIONAL INWARDS

EOTC: Virginia Hawke prepared a written request to take year 2-4 students on an overnight camp during senior camp week to Mauriceville Domain. Year 2 students will only be there daily, not overnight.

A lengthy discussion was held on the concept.

BOT are not approving as this is outside the school policy and there are health and safety aspects to consider. Very enthusiastic about the idea but the BOT feel for the age group this needs to be in a building so the Alfredton hall or School would be acceptable.

A breakdown on activities is to be presented at the next meeting.

STRATEGIC MATTERS:

CHARTER DISCUSSION

This will be held over to the next meeting on November 8th. A brief overview of Charter was done to familiarise all members on what they need to look over prior to this.

SCIENCE CURRICULUM REVIEW

Refer to Principals Report and the Science Curriculum review.

Anita has signed on to a post-grad certificate in Science with the Open Polytechnic.

FINANCE REPORT

Short Reports (from School Support) loaded for members to look at online.

Marama hasn't been to meet with Anita but everything is going well.

No major areas of concern, cleaning to be monitored depending on sick leave cover.

October Payments

MOTION: The Board ratify the payments made in October 2016 and accept the financial reports as a true and accurate record.

Moved: Russell / Seconded: Johanna

HEALTH & SAFETY REPORT

Refer to Principals report and Health and Safety Report

Main points:

- Smoke alarms in the junior room still to be done.
- White Concrete to be looked at as the glare from it is quite bad in the sun. A suggestion made to use a hydrochloric acid spray as a preference over grinding the concrete. Russell to follow up on this.
- School house will need to be carpeted in the near future and a leak in the kitchen will be looked at by Neal
- The slide in the playground needs to be monitored and may need replacing in the future. Martin will keep an eye on this.
- Tree servicing agency will be contacted on an annual basis regularly for maintenance of the oak trees.
- Anita is setting up meetings with the staff.

PROPERTY REPORT

PREFAB UPDATE

Refer to Principals report and Property Report

Robert attended the Pleckville water scheme AGM and Robert Papworth will now represent the school on this committee.

Pricing was sought on a mini scaffolding system complete with a harness...\$2500 GST exclusive. This will be kept in mind when next years budget is done.

Any decisions regarding the new building that need to be made during camp week can be referred to Russell by Charlotte.

PRINCIPALS REPORT

Anita presented her report.

MOTION:

The principals report is read and accepted by the Board of Trustees

Moved: Anita / Seconded: Russell

GENERAL BUSINESS

